

**JEFFERSON COUNTY COMMISSION**

**DATE: 11/02/2016**

**TIME: \_\_\_\_\_**

**I. ROLL CALL**

**II. INVOCATION**

Rev. Vaughn Stafford, Clear Branch Methodist Church  
District 4

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF MINUTES**

October 20 & 25, 2016.

**V. RESOLUTIONS: 1 – 43 and 2 Item of New Business**

**Health and General Services - Commissioner Bowman**

1. Resolution to appoint Edwin Yergan to serve on the Vacation Leave Bank Committee beginning October 31, 2016 and ending October 31, 2019.
2. Resolution to reappoint Jerome McKinstry to serve on the Forestdale Fire District Board for the term ending September 30, 2021.

**Cooper Green Mercy Health Services**

3. Resolution authorizing the execution of an amendment to the original agreement with Sultana Bend Godwin in the amount of \$14,000.00.
4. Resolution authorizing the execution of a Business Associate agreement with Total Foot Care, P.C.
5. Resolution authorizing the execution of a Lease Agreement with Cardinal Health 200, LLC.

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**Human-Community Services/Human Resource Services - Commissioner Brown**

**Human-Community Services and Economic Development**

6. Resolution authorizing the execution of an agreement with CEFA Construction Education Foundation that provides a job readiness training program for youth through the Workforce Development Program in the amount of \$ 127,646.00.
7. Resolution authorizing the execution of an agreement with the Dannon Project that provides a job readiness training program for youth through the Workforce Development Program in the amount of \$368,723.50.

8. Resolution authorizing the execution of an agreement with Dynamic Educational Systems, Inc. that provides a job readiness training program for youth through the Workforce Development Program in the amount of \$328,626.50.
9. Resolution authorizing the Commission President to execute any and all documentation relating to the transfer and conveyance of real property owned by Jefferson County and located at 3010 Crest Oval Mountain Road, Bessemer, Alabama 35023, to the City of Bessemer.
10. Resolution authorizing the execution of an agreement with Jeremiah's Hope Academy / St. Vincent's for the purpose of providing training for dislocated workers through the Workforce Development Program. The cost will be based on usage.
11. Resolution authorizing the execution of an agreement with Jeremiah's Hope Academy / St. Vincent's for the purpose of providing training for adult workers through the Workforce Development Program. The cost will be based on usage.

#### **Youth Detention**

12. Resolution authorizing the execution of a revenue agreement with the State of Alabama for subsidy from Alabama Department of Youth Services to Jefferson County Youth Detention Facility for each licensed bed in detention center in accordance with the minimum standards for Juveniles.

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### **Administrative/Public Works/Infrastructure - Commissioner Stephens**

13. Resolution authorizing the appointment of Theodore Lawson to Lead County Attorney.
14. Resolution authorizing the Director of Finance to appropriate \$2,500 from each Commission District fund to 14 Protect AL in furtherance of support of the passage of Amendment 14.

#### **Roads & Transportation**

15. Resolution authorizing the execution of an amendment to the agreement with Trussville Collision to increase the annual amount to \$90,000.00 per year.
16. Resolution authorizing the execution of an amendment to the agreement with Wade's Collision Repair, Incorporated to increase the annual amount to \$40,000.00 per year.
17. Resolution authorizing the execution of an amendment to the agreement with Premiere Chevrolet to increase the annual amount to \$70,000.00 per year.
18. Resolution authorizing the execution of an amendment to the agreement with Weil Wrecker to increase the annual amount to \$25,000.00 per year.
19. Resolution authorizing the execution of an amendment to an agreement with Gooch Paint and Body Incorporated to increase the annual amount to \$60,000.00 per year.
20. Resolution authorizing the execution of an agreement with Dynamic Civil Solutions to provide all professional services for the replacement on Deer Haven Road in the amount of \$102,924.00.
21. Resolution authorizing the execution of quitclaim of abandoned sanitary sewer right of way for Stewart Abel Living Trust.
22. Resolution authorizing the execution of deed of exchange to correct alignment of sewer easement for Gonzalez Strength & Associates.

23. Resolution authorizing the execution of release of easement for appraisal amount for Stonegate Development LLC. This contract is revenue generating in the amount of \$4,785.00.
24. Requests for Excavation Permits from the following:
- a) Cullman/Jefferson Gas to install 250' of 2" gas main at 7700 Bradford Road in Pinson
  - b) Alagasco to install 350' of 2" gas main in Kirkstone Subdivision off of Old Rocky Ridge Road

**Traffic**

25. Requests for Temporary Road Closure for the following:
- a) Brasher Road between Hagood Road and Bradford Road in order to remove a corroded corrugated metal drainage culvert and replace it with a reinforced concrete culvert for up to five days beginning Monday, November 14, 2016 to complete the work.
  - b) Bill Jones Road in order to remove a corroded corrugated culvert metal drainage culvert and replace it with a reinforced concrete culvert for up to four days beginning Monday, November 7, 2016 to complete the work.

**Environmental Services**

26. Resolution authorizing the execution of an agreement with CH2M Hill Engineers for the support and engineering services during the construction phase for the Cahaba River Waste Water Treatment Plant Sludge Transfer Project. Requested amount of \$471,000.00.
27. Resolution authorizing the execution of an agreement with Insituform Technologies, LLC, for the Sanitary Sewer System Asset Management Program in the amount of \$2,142,556.35.
28. Emergency Resolution authorizing the Commission President to direct Baird Contracting Company, Inc. to perform a bypass pumping system for a sanitary sewer mainline overflow on/or around 1609 Beckham Drive, Homewood, Alabama.

**County Attorney**

29. Resolution denying the vehicle damage claims as follows:
- a) Cheri Bolinger
  - b) Willie Tucker
  - c) Progressive Specialty Insurance Company
  - d) Frederick and Wanda Stephens
  - e) Christina Long
29. Resolution authorizing the approval and payment of the vehicle damage claim for Judy Horst in the amount of \$381.13.
30. Resolution authorizing the approval and payment of the sewer backup claim of Dewberry Downs, LLC, in the amount of \$11,563.04.
31. Resolution denying the sewer backup claim of Steve Himic.

**Sheriff's Office**

32. Resolution acknowledging an amendment to the agreement with JEFFCO 911 Emergency Communications

for dispatch service.

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**Judicial Administration/Emergency Management/Land Planning – Commissioner Knight**

No items submitted for the agenda.

**Finance/Information Technology/Business Development - Commissioner Carrington**

33. Resolution authorizing the execution of a Tax Abatement Agreement with Seneca Coal Resources, LLC.

**Finance**

34. Approval of the Unusual Demand Report Dated 11/02/2016.

35. Resolution authorizing the execution of an agreement with USI Insurance Services, LLC., contract #8919, in the amount of \$765,284.98. This contract is to cover the cost of the policies listed as follows:

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|--|--------------|
| a) Lexington Insurance Company, Property and Casualty/Boiler & Machinery | \$542,754.98 |
| b) Safety National Casualty, Company, Excess Workers Compensation        | \$198,597.00 |
| c) National Union Fire Insurance Company, Crime & Dishonesty             | \$23,933.00  |

36. Resolution authorizing the execution of an agreement with USI Insurance Services, LLC., contract #8920, in the amount of \$121,900.00.

**Purchasing**

37. Approval of Purchasing Minutes for week of 10/07/16 – 10/13/16 and 10/14/16 – 10/20/16.

38. Approval of Purchasing Minutes Addendum I for week of 10/14/16 – 10/20/16.

39. Approval of Encumbrance Report for week of 10/07/16 – 10/13/16 and 10/14/16 – 10/20/16.

**Budget Management Office**

40. Approval of the Staff Development Report:

**MULTIPLE STAFF DEVELOPMENT**

**Cooper Green**

Dolores Temple	80.00
Tanya Shelton	60.00
Ann Nesbitt	126.77
Innovations in Diabetes	
Montgomery, AL – November 18, 2016	

**Inspection Services**

Roger Lemley	100.00
Michael Thomas	100.00
David Frederick	100.00
Jimmy Kennedy	100.00
Mike Smith	100.00
Inspector Training	

Irondale, AL – November 1, 2016

**Roads and Transportation**

Chris Richards, Jason Weston and Jeff McPherson 1,845.00  
Level 1 Field Testing  
Birmingham, AL – November 2-3, 2016

**INDIVIDUAL STAFF DEVELOPMENT**

**Commission, District 3**

Chris Willis 227.63  
ACCA Convention  
Prattville, AL – October 20-21, 2016

Chris Willis 395.63  
ACCMA Convention for Certification  
Prattville, AL – November 17-18, 2016

**Commissioner, District 4**

Zach Brooks 429.38  
ACCMA Certificate Program  
Prattville, AL – November 17-18, 2016

**County Manager**

Justin Smith 476.74  
ACCMA Certificate Program  
Prattville, AL – November 17-18, 2016

**Cooper Green**

Tanya Shelton 126.77  
Diabetes, Cardiovascular & Obesity Conference  
Montgomery, AL – November 18, 2016

**Revenue**

Eddie Woodis 300.00  
Altist Course  
Hoover, AL – November 2-4, 2016

Wesley Moore 1,664.81  
Tax Audit  
Little Rock, AR – November 6-12, 2016

Rashata Madison 99.00  
Dealing with Difficult People  
Birmingham, AL – October 28, 2016

**Tax Assessor Birmingham**

Reginald Threadgill 573.76  
AAAO Winter Conference  
Opelika, AL – November 30 – December 2, 2016

**FOR INFORMATION ONLY**

**Personnel Board**

Cynthia Holiness 300.00  
Annual Government Accounting and Auditing Forum

Birmingham, AL – November 30 – December 1, 2016

Terria McDonald 217.50  
Career Event for Recruitment  
Tuskegee, AL – September 28-29, 2016

**Sheriff**

Michael Theros 450.00  
Chante Crosby 450.00  
Lisa Bartels 450.00  
Basic Criminal Investigation  
Birmingham, AL – October 31 – November 4, 2016

Deanna Marshall 1,077.10  
Jason Pilkington 991.46  
SSGT Vanguard Level 1 Instructor  
Ft. McClellan, AL – October 3-7, 2016

Anthony Williams 295.00  
Calvin Avery 295.00  
Five Stages Interview and Interrogation Techniques  
Birmingham, AL – October 24-26, 2016

Jason Pilkington 944.62  
Deanna Marshall 1,029.50  
SSGT Vanguard Level 2 Instructor  
Ft. McClellan, AL – November 7-11, 2016

Ryan Murkerson 495.00  
IPTM-ACTAR test prep-online  
Online – October 1-31, 2016

Ryan Murkerson 448.50  
Traffic Accident Reconstruction  
Forsyth, GA – October 31 – November 3, 2016

Alan Herald 1,978.77  
FBI Leeda Command Leadership Institute  
Alpharetta, GA – November 6-11, 2016

Charles Buchannon 5,005.93  
Affirmative Action Officer Professional Development  
Philadelphia, PA – November 13-20, 2016

Anthony Williams 1,655.50  
FBI Leeda Supervisor Institute  
East Point, GA – December 4-9, 2016

Anthony Williams 1,321.94  
Security Assessment Specialist  
Huntsville, AL – November 14-18, 2016

Ronald Lay 280.50  
Covington County Jail Management Course  
Andalusia, AL – December 3-8, 2016

**OTHER BUDGET TRANSACTIONS**

- 41. Inspection Services/Environmental Services/Roads & Transportation \$51,738.00  
Increase Inspection Services budget to record the sale of three (3) Ford Fusions, one (1) to ESD (\$17,246) and two (2) to Roads & Transportation (\$34,492).
- 42. Budget Resolution to recapture the funds on the over stated bid amounts of USI Insurance Services, LLC contract.

**Pension Board**

- 43. Resolution authorizing the payment of pension contributions and County match for the following employees due to granted military leave of absence:
    - a) Ronny Short Sheriff Department – Enforcement \$825.22
    - b) Chante K. Crosby Sheriff Department – Enforcement \$250.94
    - c) Chante K. Crosby Sheriff Department – Enforcement \$3,599.24
    - d) Carl David Benefield Sheriff Department – Enforcement \$3,452.48
    - e) Darrick P. Williams Revenue \$4,596.48
    - f) Amy Marie Harner Sheriff Department – Enforcement \$104.60
    - g) Courtney D. Pullum Sheriff Department – Enforcement \$230.96
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**VII. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION:**

- 1. Resolution acknowledging the receipt of an agreement from the Jefferson County Emergency Management Agency with Everbridge, Inc.
  - 2. Resolution authorizing the execution of an agreement for Tax Litigation with CBRE, Inc. Valuation & Advisory Services, on behalf of the Board of Equalization.
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**VIII. COMMENTS**

- A. County Attorney: Carol Sue Nelson
- B. County Manager: Tony Petelos